



MINISTRY OF ENERGY (MOE)

**RE - REQUEST FOR PROPOSALS (RFP) FOR THE CONSULTANCY TO
UNDERTAKE A NATIONWIDE SURVEY TO IDENTIFY UNELECTRIFIED
SETTLEMENTS AND ASSESS THEIR CHARACTERISTICS**

RFP NO: MOE/REU/-01/2025/2026

28TH JANUARY 2026

Table of Contents

SECTION 1: INFORMATION FOR BIDDERS.....	1
1.1 Invitation to Bid	1
1.2 Instructions to Bidders	1
1.3 Mandatory Documents	2
1.4 Confidentiality and Property Rights	2
1.5 Clarifications	2
SECTION 2: BIDDER PROFILE	3
2.1 Company Profile	3
2.2 Team Profile	3
2.3 Experience	3
SECTION 3: Terms of Reference (ToR)	5
3.1 Background	5
3.2 Objective	5
3.3 Scope of Work	5
3.4 Duration.....	7
3.5 Consultant Qualification Requirements	7
3.6 Logistics and support.....	9
3.7 Community-Led Mobility & Decentralized Logistics Framework.....	9
3.8 FINANCIAL PROPOSAL	9
3.9 Payment Structure	10
3.10 Ethics and Data Protection.....	10
3.11 Intellectual Property and Data Ownership.....	10
3.12 Quality standards and performance criteria.....	11
3.13 Risk management and contingency planning	11
SECTION 4: EVALUATION CRITERIA.....	12
4.1 GENERAL EVALUATION CONDITIONS	12
4.2 EVALUATION OF TECHNICAL PROPOSAL	12
4.3 FINANCIAL EVALUATION.....	14
4.4 MARGIN OF PREFERENCE	14
4.5 BASIS OF AWARD	14
4.6 TENDER AWARD	15
SECTION 5: ANNEXES	16
ANNEXURE 1	17
ANNEXURE 2	18
ANNEXURE 3	19
ANNEXURE 4	21

SECTION 1: INFORMATION FOR BIDDERS

1.1 Invitation to Bid

The Ministry of Energy, through the Rural Electrification Unit (REU), invites proposals from eligible and qualified Consulting firms(companies) to provide consulting services **to undertake a nationwide survey to identify un-electrified settlements and assess their characteristics**. More details are to be found in the Terms of Reference.

1.2 Instructions to Bidders

The bidding document can be obtained electronically or collected at the Ministry of Energy: Procurement Unit from **28th January, 2026, to 4th March, 2026**. Submission of the Request for Proposals will be on or before **5th March, 2026, at 10:30hrs**. All proposals will be opened on the same day of submission **at 11:00hrs** at the Ministry of Energy Department of Energy (DOE) Boardroom.

Submission

Technical proposal responses must be submitted in **one (1) original and two (2) hard copies**, and the financial proposal must be in one sealed envelope. Proposals should be deposited in the Ministry's **Tender Box situated outside the DoE Boardroom, Department of Energy (DoE), 2nd Floor, Sekhametsi Building, Kingsway Road, Maseru**. Both technical and financial proposals must be in one sealed envelope bearing no identification of the consultant marked **“CONSULTING SERVICES TO UNDERTAKE A NATIONWIDE SURVEY TO IDENTIFY UNELECTRIFIED SETTLEMENTS AND ASSESS THEIR CHARACTERISTICS”**.

Timetable:

The tender process shall be guided by the following indicative dates:

Activity	Dates
RFP Issued	28 th January, 2026
Deadline for Obtaining Tender Document	4 th March, 2026
Deadline for Questions and Clarifications	26 th February, 2026
RFP Close	5 th March, 2026
RFP Opening	5 th March, 2026
Evaluation Completion	26 th March, 2026
Tender Award	2 nd April, 2026
Contract Signing	16 th April, 2026

The dates in the table shall prevail over any other dates in the document

1.3 Mandatory Documents

Bidders must submit the following documents:

- Commitment in writing that the bid price in this response is valid for **90 Days** clearly indicated and attached to the financial proposal.
- Valid Trading License Certified at source
- Valid Tax Clearance Certificate and
- VAT Registration Certificate (where applicable)
- Share Certificate
- A company profile
- Proof of residence of the company (provide a sublease, lease or any other relevant document)
- Proof of similar assignment undertaken in the past 10 years supported with necessary documentation (e.g. copy of contracts or purchase orders)
- Reference from the institutions served in the past 10 years
- Proof to have registered with the Lesotho Ministry of Finance (IFMIS) or a declaration to be prepared to register once awarded the tender attached to the technical proposal.
- Joint venture must attach its agreement, signed by all parties.
- CVs of main personnel
- Proposals should be enclosed with a Certificate of Bona Fide Tendering, duly signed by a senior official of the bidding company.
- Certificate for authority of signatory (Power of attorney)

1.4 Confidentiality and Property Rights

Due to the nature of this assignment, the Ministry of Energy shall require that documents, reports, findings, and any other information acquired and produced by the consultant during the assignment shall be the property of Government of Lesotho under the proprietorship of Ministry of Energy through Department of Energy (Rural Electrification Unit), and shall not be shared with third parties without the express permission of the Ministry of Energy.

1.5 Clarifications

All requests for clarification and queries on this tender must be addressed in writing to:

Secretary Procurement Committee – makamohelo.mohoebi@gov.ls

Offices: Government Complex, Africa House, 3rd Floor. Not later than 16:00 hours, 26th February 2026. Alternatively, the procurement office can be reached on the telephone number 2232 1034/2232 0154.

All prospective bidders who have downloaded the Request for Proposals (RFP) document are required to register their interest by submitting an email to the Secretary of the Procurement Committee at the email address indicated above. This registration is for the purpose of enabling the Procuring Entity to communicate clarifications issued in relation to this procurement.

SECTION 2: BIDDER PROFILE

2.1 Company Profile

The firm, joint venture firms, and the committed parent company should demonstrate complete independence and have proven experience and competencies in providing services similar to those described in the RFP.

The profile of the company should **clearly and expressly** show and include the following:

- The company and affiliates' physical address.
- The company profile detailing ownership structures and directorships.
- The proposed team for carrying out this assignment, with the organogram clearly denoting the team leader and at least two expert members.
- Clearly worded out person(s) of contact with contact details (mailing and physical address, telephone, e-mail); should be no more than 2.
- A statement of similar works successfully executed by the company, joint venture companies or parent company, if it will be providing the personnel and expertise for the assignment.
- The statement of similar works should clearly indicate the description of the contract, its value, the date of commencement and completion, and the employer's contact details.

2.2 Team Profile

The bidders should provide a comprehensive curriculum vitae for the Team Leader and other experts, detailing their competencies and experience. This must include and expressly:

- Current position in the applicant firm with clearly defined competencies.
- Years of employment in the current and previous firms, stipulating calendar years in service from firm to firm.
- Detailed past work profile with defined competencies.
- Reference details of clients worked for.
- Similar projects involved with timeframes and roles played in the projects.
- Any certifications, professional memberships and educational achievements.

2.3 Experience

- **The company:** The Ministry is looking for a consulting firm with the following experience profile:
 - A firm/company which has conducted or was primarily involved in undertaking assignments of a similar nature in the past 10 years.
- **Team leader**
 - Proven experience managing or supervising teams and energy access projects
 - Proven experience managing or supervising teams and energy access projects
 - Ability to plan and coordinate large-scale data collection activities
 - Familiarity with Lesotho's rural landscape and local government structures
 - Strong communication, coordination and reporting skills in official languages

- **GIS & Data Integration Specialist**

- Proven experience in spatial data management, analysis, and integration.
- Proficiency in KoboCollect or equivalent digital data collection platforms and basic GIS tools for field data preparation.
- Familiarity with Lesotho's rural landscape and local government structures.
- Experience in mapping, data validation, and preparing datasets for remote analytical teams.
- Strong communication, coordination, and reporting skills, including hands-on training and support to field personnel.

SECTION 3: Terms of Reference (ToR)
Consultancy Services for Supervision and Coordination of Constituency-Level Data
Collection on Unelectrified Villages in Lesotho

3.1 Background

The Ministry of Energy, through the Rural Electrification Unit (REU), is planning to undertake a nationwide survey to identify unelectrified settlements and assess their characteristics. The survey aims to:

- Establish a geo-referenced database of unelectrified settlements,
- Identify spatial readiness for electrification based on settlement location, basic settlement characteristics, and proximity to existing electricity infrastructure, and
- Support the implementation of NES and other energy access programs.

Enumerators for this survey will be youth recruited from within each constituency in the country, thereby creating local employment and improving field access. The survey team will be made up of four (4) enumerators per constituency, totalling 320 enumerators. The Ministry has also built internal capacity for data management, and the Ministry's data team will be engaged in supervision and validation activities. This supervision team will be made up of ten (10) supervisors; one (1) per district.

3.2 Objective

In order to carry out this assignment, the Ministry of Energy intends to engage a consultancy firm to provide technical supervision, coordination, preparation of reports and quality assurance for the identification of unelectrified settlements, while working closely with the Ministry's data management team and ensuring high-quality data collection and reporting.

3.3 Scope of Work

The consultancy firm will be responsible for:

a. Preparation

- Development of draft survey methodology and presentation to the Ministry
- Review and incorporate comments from the Ministry and produce the final methodology
- Review survey methodology based on the Concept Note and the Ministry's inputs
- Collaborate with the relevant officials in the Ministry of Energy to determine important indicators to be addressed by the survey
- Develop survey tools in collaboration with the Ministry's technical team
- Recruit enumerators in close collaboration with the Ministry
- Conduct pre-testing and finalisation of survey tools
- Review and update the tools with feedback from validation and field testing

- Conduct village listing in consultation with Community Councils, chiefs, electrification schemes committees and in collaboration with the Ministry's personnel to determine the actual number of unelectrified villages

b. Enumerator and Supervisor training

- Arrange and deliver training for all enumerators and supervisors, including practical sessions
- Emphasise ethical conduct, standard definitions and data quality protocols
- Train enumerators and supervisors in the use of KoboCollect or an equivalent approved by the Ministry, for digital data collection

c. Supervision and Coordination

- Provide remote and field-based technical oversight to enumerators during data collection.
- Collaborate with the Ministry's data management team for supervision, quality checks and field validations.
- Ensure Ministry supervisors are actively engaged in field monitoring.

d. Data Management and Quality Assurance

- Work with supervisors to monitor and validate incoming data daily.
- Ensure timely error detection and correction
- Maintain regular communication with the Ministry's data team.

e. Analysis and Reporting

- Conduct full data analysis and prepare the final analytical report
- Produce outputs including tables, charts and GIS-based maps/data
- Present preliminary findings to the Ministry for review before finalisation

f. Key Deliverables

- Inception report
- Finalised and tested survey tools
- Training materials and completion report for training activities
- Supervision and bi-weekly progress reports during fieldwork
- Validated and cleaned dataset
- GIS-based maps
- Final analytical report and recommendations

3.4 Duration

The consultancy will run for **180 calendar days** from the date of contract signing

3.5 Consultant Qualification Requirements

Consultancy members	Qualifications
Team Leader (Key expert)	<ul style="list-style-type: none">• Master's degree in project management, Development studies, Engineering, or related field• Or Post Graduate Diploma in monitoring and evaluation, and experience in local governance and decentralization and managing social sector survey research• Or a Bachelor's degree in a governance-related field with over 15 years of experience leading survey research• Proven experience managing or supervising teams undertaking survey research• Ability to plan and coordinate large-scale data collection activities.• Proven experience leading large-scale surveys or social/energy infrastructure studies• Familiarity with Lesotho's rural landscape and local government structures, with demonstrated experience in community council-based analysis and working within decentralised governance frameworks.• Experience leading assignments that advocate for or demonstrate interest in decentralisation, local governance strengthening, and community-based development planning• Proven experience working with Lesotho local government structures (community councils, chiefs)• Strong communication, coordination and reporting skills in official languages
GIS & Data Integration Specialist (key expert)	<ul style="list-style-type: none">• Master's degree in Geographic Information Systems (GIS), Geoinformatics, Civil Engineering (with a GIS focus), or a related field.• Relevant professional certifications or formal training in GIS and spatial analysis (including Esri spatial analysis, geostatistical methods, or equivalent) shall be an advantage.• Demonstrated participation in digital skills, GIS, or data collection capacity-building programmes (such as SheCodes, Kobo/ODK training, or similar initiatives) shall be an added advantage.

Consultancy members	Qualifications
	<ul style="list-style-type: none"> • Proven experience in spatial data management and analysis, including the preparation, validation, and integration of geospatial datasets. • Proficiency in KoboCollect or equivalent digital data collection platforms, including survey form configuration, GPS data capture, data validation, and support to field teams. • Familiarity with Lesotho's rural landscape and local government structures, supporting effective mapping, stakeholder engagement, and community-level spatial analysis. • Proven proficiency in GIS software platforms such as ArcGIS, QGIS, and/or Google Earth Engine, with the ability to produce high-quality maps and spatial visualisations. • Working knowledge of data extraction and analysis tools (including SQL, Python, or equivalent) applied to geospatial analysis and remote sensing shall be an advantage. • Experience in spatial data visualisation (raster and vector data), geostatistical analysis, and the use of modern GIS tools, with exposure to advanced techniques (including machine learning for spatial data) considered an advantage. • Experience in designing data models, dashboards, and the use of geospatial mobile data collection applications. • Strong understanding of spatial data quality assurance, geospatial database design, and standard geostatistical methods. • Strong communication, coordination, and reporting skills in official languages, including the ability to provide hands-on training and technical support to field personnel.
Community mobilization and sensitisation (non-key expert)	<ul style="list-style-type: none"> • Diploma or Bachelor's Degree in Community Development, Sociology, Social Work, or a related Social Science field. • Over 10 years' experience mobilizing communities in Lesotho, working with and through chiefs, councillors, and other governance structures in Lesotho • Over 10 years' experience working within Lesotho's decentralization system, including direct engagement with Community Councillors and District Administrators. • Expert-level experience in organizing and facilitating <i>Pitsos</i> (community gatherings) and community sensitization meetings to ensure local buy-in for infrastructure or survey projects. • Native or professional fluency in Sesotho, with a deep understanding of Basotho customs and the ability to translate technical survey goals into culturally resonant messaging.

3.6 Logistics and support

The Ministry will be responsible for:

- Overall oversight

The Consultant will be responsible for:

- Data collection and stationery
- Provision of tablets, power banks and other survey logistics as per the project plan
- Arrangement of all travel, accommodation and communication costs for the survey team
- Data analysis and reporting
- Cover all the costs related to the training and enumerators' remuneration, including the participation of the Ministry's team in supervision activities (Daily Subsistence Allowance must be aligned with the Government's current structure)

3.7 Community-Led Mobility & Decentralized Logistics Framework

Bidders are required to propose a Community-Led Survey and Logistics Plan that prioritizes local human capital over traditional vehicle-intensive methodologies. Preference will be given to approaches that minimize the use of heavy-duty rental vehicles in favour of constituency-based transport and pedestrian mobility. Proposals must clearly demonstrate how the cost-savings generated from reduced vehicle dependency are redistributed to maximize youth employment, increase the number of local enumerators, and extend the duration of community engagement.

Furthermore, bidders must provide a robust strategy for digital supervision, utilizing geospatial 'breadcrumbing' and real-time GPS verification to ensure data integrity and field presence in the absence of traditional vehicle-based oversight."

3.8 FINANCIAL PROPOSAL

Interested consultants are requested to provide detailed costs, including:

- Professional fees
- Allowances for enumerators and supervisors
- Cost for tablets and accessories
- Travel, transport and accommodation costs
- Communications and incidental costs
- Any applicable taxes
- Costs associated with all deliverables
- Full proposal and methodology

Currency and taxes

Bid prices are to be

- a) in Maloti (LSL = ZAR);
- b) inclusive of 15% VAT where applicable
- c) in effecting payment, the applicable withholding taxes shall apply 10% for foreign companies and 5% for local companies.

The consultant shall bear all costs associated with or incurred in preparation and presentation of its proposal, including, if applicable, costs incurred for interviews or demonstration

3.9 Payment Structure

The consultancy firm will be paid based on approved deliverables, according to the following schedule:

- ✓ **Inception Report** – detailing methodology, work plan, and data collection approach, **20%** of contract value.
- ✓ **Training delivery** – submission of training materials and completion of enumerator/supervisor training (including KoboCollect or equivalent configuration and pre-testing): **20%**.
- ✓ **Data collection and submission** – delivery of fully validated and cleaned datasets: **25%**.
- ✓ **Preliminary analysis and presentation** – submission of preliminary findings to the Ministry: **15%**.
- ✓ **Final Report and materials** – delivery of the final analytical report, GIS outputs, and any other agreed materials: **20%**.

Payments will only be made upon the Ministry's formal approval of each deliverable.

3.10 Ethics and Data Protection

The consultant must comply with relevant national laws, including the Lesotho Data Protection Act, and adhere to international ethical standards in the collection, storage, processing and sharing of personal information. All enumerators and supervisors must be trained on informed consent, confidentiality and responsible data handling practices.

3.11 Intellectual Property and Data Ownership

All data, analysis, maps, tools, and reports generated under this consultancy will be the sole property of the Ministry of Energy. The consultant shall not use, reproduce or share the data or any derivative outputs without prior written permission from the Ministry.

3.12 Quality standards and performance criteria

The consultancy is expected to meet the following minimum standards:

- Maintain data entry error rates below 3% after cleaning.
- Submit datasets and reports within agreed timelines.
- Conduct a supervision visit per district during data collection.
- Target a minimum 95% response rate.

3.13 Risk management and contingency planning

The consultant shall include in the inception report a risk management plan, detailing potential risks such as unfavourable weather conditions, accessibility of study areas, etc. and proposed mitigation measures to minimise disruption to the survey

SECTION 4: EVALUATION CRITERIA

4.1 GENERAL EVALUATION CONDITIONS

The tender will be governed according to the Lesotho Government Procurement Act 2023. **The award of Tender will not be determined by the lowest price.** The evaluation will be based on:

- Compliance with general tender conditions
- Technical Solution (70 %)
- Price (30 %)

4.2 EVALUATION OF TECHNICAL PROPOSAL

The technical solution will be evaluated using the following criteria and weighting:

Evaluation Criteria	Total Evaluation Points	Score	Remarks
Specific Experience of the consultancy firm relative to the assignment			
<ul style="list-style-type: none">• Experience in undertaking similar assignments; at least 3 assignments in the past 10 years• 5 years' experience in data collection and analysis	20	5	
Key Experts' competence for the assignment K-1: Team leader			
<ul style="list-style-type: none">• Education & Qualifications: Master's in Project Management/Development/Engineering with at least 10 years' experience leading survey research; OR Post Graduate Diploma in Monitoring & Evaluation with local governance experience and at least 12 years' experience leading survey research; OR a Bachelor's Degree in the above or related fields with over 15 years' experience leading survey research.	6		
<ul style="list-style-type: none">• Survey Management: Proven experience leading, managing, and supervising large-scale survey research, including energy/social infrastructure.	6		
<ul style="list-style-type: none">• Governance Expertise: Demonstrated experience in decentralized governance, local government frameworks, and community council-based analysis.	5		
<ul style="list-style-type: none">• Operational Planning: Ability to plan and coordinate large-scale data collection activities and manage teams effectively.	5		

<ul style="list-style-type: none"> Lesotho Context: Familiarity with Lesotho's rural landscape, local structures (chiefs/councils), and community engagement. Communication and Reporting: Strong communication, coordination and reporting skills in official languages 	3		
Key Expert's competence for the assignment K-2: GIS & Data Integration Specialist (key expert)			
<ul style="list-style-type: none"> Education & Certifications: Master's in GIS, Geoinformatics, or Civil Engineering (GIS focus). Professional certifications (ESRI/Geostatistics) and upskilling programs (SheCodes/Kobo). 	6		
<ul style="list-style-type: none"> Spatial Data Management: Proven experience in spatial data management, analysis, validation, and integration of geospatial datasets 	6		
<ul style="list-style-type: none"> Digital Data Collection: Proficiency in KoboCollect or equivalent, survey form configuration, GPS capture, and field team support. 	4		
<ul style="list-style-type: none"> Lesotho Context: Familiarity with Lesotho's rural landscape and local government structures for effective mapping and community-level analysis. 	4		
<ul style="list-style-type: none"> Software Proficiency: Advanced skills in ArcGIS, QGIS, and Google Earth Engine to produce high-quality maps and visualizations. 	2		
<ul style="list-style-type: none"> Technical Tools: Proficiency in SQL and Python (pandas/geopandas) and geospatial modelling. 	2		
<ul style="list-style-type: none"> Design & QA: Experience designing digital survey forms and real-time progress dashboards; proven ability to perform quality assurance (QA) on GPS data and manage spatial databases. 	2		
<ul style="list-style-type: none"> Communication & Training: Strong communication and reporting skills; ability to provide hands-on training and technical support to field personnel. 	2		
Community mobilization and sensitization non key expert			
<ul style="list-style-type: none"> Education: Relevant Degree or Diploma in Social Sciences/Community Development. 	2		
<ul style="list-style-type: none"> Traditional Governance: 10+ years of experience working with and through Chiefs in Lesotho. 	2		
<ul style="list-style-type: none"> Local Government: 10+ years of experience working within the Decentralization/Council system. 	2		

• Sensitization & Pitsos: Proven ability to lead community gatherings and explain project goals in Sesotho.	2		
• Reporting & Coordination: Ability to coordinate field access and report on community-level feedback/grievances.	2		
Methodology: Adequacy and quality of the proposed methodology and workplan in responding to the Terms of References	10		
Total	100		

For each evaluation category, the Proposal shall nominate one (1) expert to be assessed. Where the Proposal fails to make such nomination, the Evaluation Committee shall designate, at its discretion, the most suitably qualified team member for assessment under that category. The minimum qualifying score for the Technical Proposal shall be seventy percent (70%).

ONLY consultants who have scored 70% and above technically shall have their Financial Proposals opened.

4.3 FINANCIAL EVALUATION

The cost evaluation will be carried out by applying the following formula:

- The Bidder with the lowest complete price (L) will be awarded 100%
- Bidders with price (P) will be awarded a financial score (F) = $(L/P) * 100\%$

The financial proposal will be assessed for **comprehensiveness, completeness and reasonableness** and whether it corresponds to the technical proposal.

4.4 MARGIN OF PREFERENCE

A margin of preference will be applied in the evaluation of tenders in accordance with the provisions of the Public Procurement Act, 2023.

4.5 BASIS OF AWARD

The award will be based on the **highest-ranked consultant** after combining the technical and financial evaluations.

The weights given to the Technical (W_T) and Financial (W_F) proposals are:

$W_T = 70$, and $W_F = 30$

Name of Tenderer	Technical Points $N_T = T * W_T$	Financial Points $N_F = F * W_F$	Total Tender Evaluation Points $(N_T + N_F)$	Ranking of Total Tender Evaluation Points

4.6 TENDER AWARD

This Tender will be awarded by the Ministry of Energy Procurement Committee. Consultants must, however, note that awarding of this tender will be **subject to an agreed contract**.

The Ministry also reserves the right to cancel the tenders before submission/opening of tenders or postpone the tender submission/opening date. The Ministry is not bound to accept the lowest or any bid.

SECTION 5: ANNEXES

Annexe 1: Returnable Documents

Annexe 2: Record of Addenda to Tender Documents

Annexe 3: Certificate of Authority of Signatory

Annexe 4: Certificate of Bona Fide Tendering

ANNEXURE 1
RETURNABLE DOCUMENTS

The tenderer must complete the following returnable documents:

1. Returnable Documents required for tender evaluation purposes

	Certificate for the authority of the signatory (Power Attorney)
	Record of addenda to tender document
	Curriculum vitae of key personnel
	Experience of the tenderer
	Certified copy of Certificate of Incorporation
	Valid Tax Clearance Certificate
	Document of Formation of a Joint Venture (JV) – where applicable
	Certificate of Bona fide tendering
	Signed confidentiality statement
	Signed statement on the absence conflict of interest

2. Returnable Documents that will be incorporated into the contract

	Work plan
	Curricula vitae of key personnel
	Offer and acceptance
	Contract data provided by the contractor

ANNEXURE 2
RECORD OF ADDENDA TO TENDER DOCUMENTS

We confirm that the following communications received from the Procuring Department before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Attach additional pages if more space is required.

Signed: _____ Date _____

Name: _____ Position: _____

Tenderer: _____

ANNEXURE 3
CERTIFICATE OF AUTHORITY OF SIGNATORY

Indicate the status of the bidder by ticking the appropriate box hereunder. The bidder must complete the certificate set out below for the relevant category.

A COMPANY	B PARTNERSHIP	C JOINT VENTURE	D SOLE PROPRIETOR

A. Certificate for the company

I, _____, chairperson of the board of directors of _____, hereby confirm that by resolution of the board taken on ____ 20 Mr/Ms _____, acting in the capacity of _____, was authorised to sign all documents in connection with this tender offer and any contract resulting from it on behalf of the company.

Chairperson: Date

As witnesses: -

1. Date
 2. Date

B. Certificate for partnership

We, the undersigned, being the key partners in the business trading as _____ hereby authorise Mr/Ms _____, acting in the capacity of _____, to sign all documents in connection with the tender offer for Contract _____ and any contract resulting from it on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

NOTE: This certificate is to be completed and signed by all of the partners. Attach additional pages if more space is required.

C. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms _____, an authorised signatory of the company _____, acting in the capacity of lead partner, to sign all documents in connection with the tender offer for Contract _____ and any contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

Furthermore, we attach to this Schedule a copy of the joint venture agreement, which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners.

NAME OF FIRM	ADDRESS	AUTHORISING SIGNATURE, NAME & CAPACITY

ANNEXURE 4
CERTIFICATE OF BONA FIDE TENDERING

Tender No:.....

Due for Return by

Subject:.....

We hereby certify that the offer made in connection with the above tender is intended to be genuinely competitive. No aspect of the price has been fixed or adjusted by any arrangement with any third party, with the exception of any information attached hereto.

In particular:

- a) the offered price has not been divulged to any person;*
- b) no arrangement has been made with any person that he should refrain from tendering;*
- c) no arrangement has been made with any person to the effect that we will refrain from bidding on a future occasion;*
- d) no discussion with any person has taken place concerning the details of either's proposed price and;*
- e) no arrangement has been made with any person otherwise to limit genuine competition.*

We understand that any instances of illegal cartels or market-sharing arrangements suspected by the Government of the Kingdom of Lesotho will be referred to the appropriate government agency for investigation and may be subject to appropriate legal action.

We understand that any misrepresentations may also be the subject of criminal investigation or used as the basis for civil action.

In this Certificate, "arrangement" includes any transaction, or agreement, private or open, or collusion, formal or informal, and whether or not legally binding.

***Information is/is not attached hereto.**

Signed:

Name and Position:.....

On behalf of:.....
(Name of firm/company/organisation).

Date:.....